

# Cybersecurity checklist for remote work

Keeping you and your company safe while working remotely.



Report any suspicious activity or issue to your IT department

Make sure your home Wi-Fi network is secure with a strong password

Be aware of phishing emails and all other attempts of stealing account details

Check to see if all your software is up to date and run any updates if needed

Use a password manager to help create strong passwords

Avoid sharing passwords via email or SMS

Use multi-factor authentication for critical systems and applications

Be sure to regularly backup your important documents

Use the company's VPN if available, to securely connect to the network



Only use approved equipment and cloud services



Don't click on any pop-ups. Many get disguised with malware



Lock your computer whenever you step away from your work area



Use an antivirus software



Keep personal accounts and work accounts separate



Know your company's remote work policies, and don't share company devices with other people